Minutes of Meeting held on Wednesday 9th January 2008 at 7pm

The Council Community Rooms, Highworth

Meeting chaired by Keith Smith

1. Present:

Keith Smith	Charles Coffin	Sandra Rendall	Peter Hinton
Joanne Cook	Ann Lewis	Jo Clark	Alison Durrant
Tom Aherne	Clare Smith	Katie Wood	

Visitors:

Ken Saunders	Rob Gillespie	Jane Hunt

Apologies:

Ian Young	Nicki Coyne	Caroline Starling	Paul Newton Smith
Shirley Colbeck-Smith			

2. Minutes of the previous meeting:

Minutes of previous meeting signed and filed. Proposed by **PH** seconded by **TA.**

3. Matters Arising:

5. KS London Conference which 3 members would have attended was quickly fully booked. Michael Wills has been asked to obtain paperwork from meeting.

6. KS attended this meeting and was given 15 minutes to speak instead of 30. HTC asked for copies of the Plan.

4. Letter from SWRDA – KS The Plan needs to be completed by 30th June 2008, with indications on any projects in hand, MCTA will continue to support us until this date after which RDA will support us. Potential projects need to be in by December 2008. We need to meet with someone from RDA. An implication from this letter is that we will have to work closer with SBC. **CC** First submit the Plan to MCTA who will assess then submitted to RDA by June for them to decide on projects for them to fund. We need definite ideas for projects.

5. **Church Congregations' feedback – PH, KS** found it a satisfyingly good meeting, everyone who attended seemed to be a new face and were positive. a) didn't need to convince then b) everyone wanted to get on with it, therefore acceptance of the Plan should hopefully be easy. **KS** felt that they consolidated and confirmed our ideas from July 06.

6. **The Plan: Reports Back:**

- **Economic – PH, KS, IY, PNS, JC, JC, Rob Gilespie, Town Planner and Resident, Lynn Vardy, Councillor, Michael Bran, long term resident and ex-retailer.**
  Rob, 1) we need to make applications to SBC for 106 monies (obtained from developers) to improve economic and improvements to town. The Eastern expansion will have an impact on Highworth therefore we should apply for 106 monies available. There are also new laws coming in which broaden the ways in which monies can be spent. 2) We need a comprehensive professional traffic management study done. Rob has spoken to several firms for costs on this. Possible contribution from our MCTA funds, depending on cost of publication of Plan. We should also have a schedule for smaller projects. This group plan to meet on a monthly basis.
- **Tourist – JC**
  Good feedback from the Historical Society with lots of possible interesting projects.
- **Environment – TA, AD**, **Ken Saunders Friends of Pentylands**
  Well established Group with plans for a wetland area already in progress.
- **Transport and Accessibility – KS**
  Waiting for information from Steve Weisinger, SR to follow up.
- **Social and Community - SR, AL, CS, SCS, KS**
  CS and AL had devised a questionnaire for 10-19 year olds which would go out through the schools. This is to be done during Feb 25th and March 7th. One completed questionnaire would be drawn and the winner would receive £50. The Rec putting £25 in and HCPG being asked to put the other £25. Proposed by **P H** seconded by **TA.**

7. **Next Steps – KS, CC** Groups to keep the Plan moving and finish templates by next meeting on March 5th. Aim to have completely finished by April in order that we can employ a Consultant or local person to write Plan.

8. **Conference and training report – NC** speaking to SBC on funding, keeping them aware that we exist.

AL - Plans of Rec improvements for next Agenda.

JC - Helpers needed to collate Historical Society paperwork and artifacts.

Date and time of next meeting is Wednesday 5th March 2008 at 7pm in The Council Community Rooms